

Agenda

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Shareholder Meeting

Date: **Thursday 7 March 2019**

Time: **6.00 pm**

Place: **The Old Library - Oxford Town Hall**

For any further information please contact the Committee Services Officer:

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Shareholder Meeting

Membership

Councillor Susan Brown

Councillor Mary Clarkson

Councillor Alex Hollingsworth

Councillor Linda Smith

Councillor Louise Upton

Councillor Nigel Chapman

Councillor Tom Hayes

Councillor Mike Rowley

Councillor Ed Turner

Councillor Marie Tidball (from 4 March 2019)

The quorum for this meeting is three members.

Copies of this agenda

Reference copies are available to consult in the Town Hall Reception. Agendas are published 6 working days before the meeting and the draft minutes a few days after.

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- downloaded from our website
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- subscribed to electronically by registering online at mycouncil.oxford.gov.uk

AGENDA

Pages

1 Apologies for absence

2 Declarations of interest

2 Minutes of the previous meeting

7 - 10

Recommendation:

That the Shareholder resolves to approve the minutes of the previous meeting held on 15 November 2018.

3 Scrutiny recommendations

The Companies Scrutiny Panel meets on 28 February.

Any recommendations flowing from that meeting will be published as a supplement to this agenda.

Recommendation:

That the Shareholder considers any recommendations of the Companies' Scrutiny Panel.

4 ODSL Managing Director's performance report Q3 2018/19

11 - 20

To consider the Managing Director's Half Year Performance Report. Appendix 3 to be discussed in private session.

Items to be considered in private - matters exempt from publication

If the Shareholder Group wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Shareholder Group to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule I2A of the Local Government Act 1972.

The Shareholder Group may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the

exemption outweighs the public interest in disclosing the information.

Matters Exempt from Publication

5 ODSL Managing Director's performance report Q3 2018/19 - Appendix 3

21 - 30

To consider Appendix 3 of the Managing Director's Half Year Performance Report.

6 ODSL and ODSTL Business Plan

The Board of Directors of Oxford Direct Services and Oxford Direct Services Trading Limited will discuss the draft business plan with the Shareholder Group.

There are no papers relating to this agenda item.

7 Declaration of Interim Dividend

To update the Shareholder on the declaration of a dividend from Oxford Direct Services Trading Limited and from Oxford Direct Services Limited to Oxford City Council as the sole shareholder of both companies.

8 Date of next meeting

The next meeting of the Shareholder is due to be held on 04 July 2019 at 6.00pm.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.